

<b>TITLE</b>	<b>Local Involvement Network (LINK) Update (standing item)</b>
<b>FOR CONSIDERATION BY</b>	Health Overview and Scrutiny Committee – 2 August 2011
<b>WARD</b>	None Specific
<b>LEAD PERSON</b>	Tony Lloyd, Wokingham LINK

<b>PURPOSE OF REPORT</b>
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To review the progress that has been made by the Wokingham LINK since the last Committee meeting on 31 May 2011.
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<b>RECOMMENDATIONS</b>
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To note the progress update on the Wokingham LINK.
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<b>SUPPORTING INFORMATION</b>
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<b>GENERAL MATTERS</b>
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The Database held by Help and Care was transferred to the Wokingham Link Support Office in April 2011 with 579 identities. In the succeeding two months Jennie Grieve the Support Officer worked hard to sort out a mixture including double entries and incorrect addresses and to add new contacts. She now holds 443 email members and 203 postal members Thus the total membership is around 646 Annual Report – As a result of a comment from WBC there has been a change to the section about Carers Respite Funds on page 6. Copies of the revised version are attached and hard copies of that page will be available at the HOSC meeting.

<b>CONTINUING PROJECTS</b>
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- Neurological Survey Project
- Parents Experience of the CAMHS (Child and Adolescent Mental Health Service).
- Pharmaceutical Service talks provided by Community Pharmacists to local groups
- Support to the Norreys' Community Health Project and the Westmead Project.
- the Community Engagement Survey extension to Young Parents.

<b>PROJECT COMPLETED</b>
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- **Palliative Care** - Following a contact from a patient requiring such care, information that the Duchess of Kent House, now operated by Sue Ryder Care, will provide 15 beds in the next year was obtained and passed to the patient. Sue Ryder Care intends to co-operate with other charities to continue the successful fund raising that has helped to enable the Duchess of Kent unit to gain a positive reputation for their

standard of end of life care and the Day Therapy Service at the Wokingham unit. The Specialist Palliative Care Services will support all providers to care for patients at the end of their lives including those who wish to end their days at home.

## **INVESTIGATIONS OF ISSUES IDENTIFIED BY THE LINK**

### **1. Already in progress -**

- After patient comments, the questions of patient wait times for dispensing of prescriptions by the Pharmacy operated by Lloyds Pharmacy in the Royal Berks Hospital and the failure to stock some chemotherapy drugs prescribed for patient undergoing treatment for cancer have been raised with the RBH and the Local Pharmacy Committee (LPC).
  
- Establishing contact with Providers such as the division of the Berkshire Healthcare Foundation Trust which provides Community Care Services which operate in Wokingham Borough e.g. District Nurses and Community Hospitals. A meeting with BHFT and the 6 Berkshire LINKs has already been held.

### **2. Steering Group members will look into these matters before they are prioritised by the Group in the light of resources available :-**

- From the results of the Community Engagement Survey there were several points which merited further work:-
  - Patient access to sources of information for care services which they or their family require - how to find a dental service or how to obtain Physiotherapy care.
- Following changes in the provision of Social Care, the Steering Group is seeking consultation with WBC Officers about the new arrangements.
- The perennial question of the Discharge Process from Acute Hospitals especially the Royal Berkshire Foundation Trust Hospital is being considered.
- Establishing contact with Residential Care Homes in the Wokingham Borough to build relationships.

### **Analysis of Issues**

n/a

### **Corporate Implications (this must include Financial Implications)**

n/a

### **Reasons for Decision**

No decision required.

### **Alternative Options considered, if any**

n/a

### **Reasons for considering the report in Part 2**

n/a

### **List of Background Papers**

n/a

<b>Contact</b> Charles Yankiah	<b>Service</b> Democratic Services
<b>Telephone No</b> 0118 974 6013	<b>Email</b> charles.yankiah@wokingham.gov.uk
<b>Date</b> 25 July 2011	<b>Version No.</b> 1

## Monitoring and Scrutinising Services

### Carers Respite Funds

The Government has announced that Carer's Allowance – paid to people who provide more than 35 hours of care a week – will remain separate from the proposed Universal Credit that other benefits, such as Jobseeker's Allowance and Income Support will be merged into one.

Wokingham Borough Council have a "Carer's Strategy 2008-2011" to ensure they meet their statutory responsibilities to carers, and are currently working in partnership with the PCT to publish a plan for the provision of services for carers during 2010/11.

Last year the LINK worked with the Primary Care Trust to pursue the allocation of the additional funds (2009-2010) which according to calculations by the Princess Royal Trust and Carers UK equated to £1,280,334 for NHS Berkshire West. When it announced the additional funds, the Government made it clear they were to be spent on respite provision for carers but it did not ring-fence this funding. Whilst the additional monies have been used to support twilight services and other services which benefit carers, the LINK worked hard to highlight its concern through meetings with representatives from the PCT, and by setting up a meeting for carers, that the money was not being spent specifically on respite provision for carers.

<b>TITLE</b>	<b>Health Consultations</b>
<b>FOR CONSIDERATION BY</b>	Health Overview and Scrutiny Committee – 2 August 2011
<b>WARD</b>	None Specific
<b>LEAD OFFICER</b>	Charles Yankiah, Senior Democratic Services Officer

<b>PURPOSE OF REPORT</b>
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To bring to the attention of the Committee the current "live" health consultations.
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<b>RECOMMENDATIONS</b>
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To decide on which of the "live" Consultations the Committee would like to be consulted on and respond to prior to the deadline dates.
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<b>SUPPORTING INFORMATION</b>
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<b>INTRODUCTION</b>
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This paper provides an overview of "live" consultations in relation to health policy as of 20 July 2011. Details provided on all "live" consultations have been taken directly from the Department of Health website.
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For further information on consultations please refer to the Department of Health or Directgov websites, see link below –
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<a href="http://www.dh.gov.uk/en/Consultations/Liveconsultations/index.htm">http://www.dh.gov.uk/en/Consultations/Liveconsultations/index.htm</a>
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<b>LIVE CONSULTATIONS</b>
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<b>1. Registration of Primary Medical Services Providers with the Care Quality Commission - A consultation on a proposed change to the date of registration – Appendix 1</b>
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<b>Launch date:</b> 17 June 2011
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<b>Closing date:</b> 29 July 2011
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All providers of 'regulated activities' in the field of health care and 'adult social care' are required to register with the Care Quality Commission (CQC). In order to be registered with the CQC providers are required to comply with a set of registration requirements that establishment essential levels of safety and quality.
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From April 2012, providers of primary medical services for the NHS are due to enter the
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registration system. This includes GP practices, out of hours providers of primary medical care services and NHS walk-in centres.

This document describes proposals to change the start date for registration of GP practices to April 2013, while proposing that the registration of out of hours providers and NHS walk-in centres should still go ahead in April 2012.

Please use the response form attached below if you wish to respond to the consultation and return it by email to the PMS Registration consultation team. Alternatively, you can post the form to:

**Contact:** Primary Medical Services Registration Consultation

**Address:** Room 3E60  
Quarry House  
Quarry Hill  
Leeds LS2 7UE

**Email:** [pmsregistration@dh.qsi.gov.uk](mailto:pmsregistration@dh.qsi.gov.uk)

**Link:**

[http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_127174](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_127174)

## **2. The Seasonal Influenza Immunisation Programme Consultation: a review of the procurement of seasonal flu vaccine – Appendix 2**

**Launch date:** 25 May 2011

**Closing date:** 17 August 2011

The Government is considering the introduction of central procurement of seasonal vaccine. The consultation seeks views on these proposals.

Assessment of the existing system of local procurement of seasonal flu vaccine suggests that it may not provide the most effective or efficient approach. It may be possible to achieve savings through a more centralised purchasing scheme, so that resources can be reinvested elsewhere.

The current arrangements for procuring seasonal flu vaccine can leave GPs and the public at risk: GPs may be left with a surplus, leaving them out of pocket; or a shortfall, meaning they are unable to vaccinate everyone in their area who is eligible for vaccination. A different approach to the way vaccine is ordered and supplied may safeguard both the public and GPs through improving vaccine availability, and open up the possibility of achieving higher vaccination uptake in future.

In addition, new procurement arrangements may help to avoid the localised vaccine shortages experienced in the winter of 2010/2011.

### ***Why are they consulting -***

Central procurement could help prevent vaccine shortages by allowing greater flexibility in deployment of stock, and the possibility of building in a strategic reserve.

The total cost of the seasonal flu vaccination programme is approximately £180 million each year. There may be scope to reduce these costs through the introduction of centralised approach to the procurement of seasonal flu vaccine.

The Government recognises that a change in the way flu vaccine is procured would have implications for the delivery of the vaccination programme.

The Government is therefore keen to make sure that the decision about whether or not to proceed is informed by the expertise of relevant organisations and individuals.

### **Criteria for consultation**

This consultation follows the 'Government Code of Practice', in particular we aim to:

- formally consult at a stage where there is scope to influence the policy outcome;
- consult for at least 12 weeks with consideration given to longer timescales where feasible and sensible;
- be clear about the consultation's process in the consultation documents, what is being proposed, the scope to influence and the expected costs and benefits of the proposals;
- ensure the consultation exercise is designed to be accessible to, and clearly targeted at, those people it is intended to reach;
- keep the burden of consultation to a minimum to ensure consultations are effective and to obtain consultees' 'buy-in' to the process;
- analyse responses carefully and give clear feedback to participants following the consultation;
- ensure officials running consultations are guided in how to run an effective consultation; and
- exercise and share what they learn from the experience.

Please respond to the consultation via the online link below or alternatively you can respond by post –

**Contact:** Seasonal Flu Programme

**Address:** Department of Health  
Wellington House  
133-155 Waterloo Road  
London  
SE1 8UG

**Phone:** 020 7210 4850

**Link:** <http://consultations.dh.gov.uk/seasonal-flu/seasonal-flu-vaccine>

### 3. Consultation on proposed changes to regulations for Care Quality Commission registration – Appendix 3

**Launch date:** 18 July 2011

**Closing date:** 7 October 2011

The Care Quality Commission (CQC) took responsibility for the regulation of health and adult social care providers in April 2009. The regulatory framework that CQC operates is underpinned by two main sets of regulations: The Health and Social Care Act 2008 (Regulated Activities) Regulations 2010, and The Care Quality Commission (Registration) Regulations 2009.

Please respond to the consultation via the online link below –

**Contact:** Registration Consultation

**Address:** Room 3E58  
Quarry House  
Quarry Hill  
Leeds  
LS2 7UE

**Email:** [proposedchangestoregs2010@dh.gsi.gov.uk](mailto:proposedchangestoregs2010@dh.gsi.gov.uk)

**Link -**

[http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_128222](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_128222)

### 4. Consultation on Preventing Suicide in England: A Cross-Government outcomes strategy to save lives

**Launch Date:** 19 July 2011

**Closing Date:** 11 October 2011

This document sets out a proposal for a new suicide prevention strategy for England with the aims of reducing the suicide rate and improving support for those bereaved or affected by suicide. The draft strategy brings together knowledge about groups at higher risk of suicide, effective interventions and resources available. The closing date for consultation responses is 11 October 2011. Consultation responses will inform the final strategy, early in 2012

Please respond to the consultation via the online link below –

**Contact:** Mental Health and Disability Division

**Address:** Department of Health  
133–155 Waterloo Road  
London  
SE1 8UG

**Email:** [suicideprevention@dh.gsi.gov.uk](mailto:suicideprevention@dh.gsi.gov.uk)

**Link:** [http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_128065](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_128065)

**Analysis of Issues**



n/a
<b>Corporate Implications (this must include Financial Implications)</b>
n/a

<b>Reasons for Decision</b>
No decision required.

<b>Alternative Options considered, if any</b>
n/a

<b>Reasons for considering the report in Part 2</b>
n/a

<b>List of Background Papers</b>
n/a

<b>Contact</b> Charles Yankiah	<b>Service</b> Democratic Services
<b>Telephone No</b> 0118 974 6013	<b>Email</b> charles.yankiah@wokingham.gov.uk
<b>Date</b> 25 July 2011	<b>Version No.</b> 1

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE**  
**Work Programme from July 2011**

**Please note that the work programme is a 'live' document and subject to change at short notice.**

**The information in this work programme is subject to approval at the Committee meeting scheduled for 31 May 2011.**

*The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.*

**All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.**

## HEALTH OVERVIEW AND SCRUTINY WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
2 August 2011  Agenda deadline: Close of play Thursday 21 July 2011	Community Care Connect	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge
	Adult Safeguarding	General update and review of the Annual Report.	Progress Update	Mike Wooldridge
	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Health Consultations	Standing Item <b>Seasonal Influenza Immunisation Programme</b>	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters
	Care Quality Commission	To provide the update on the work of the Care Quality Commission. <b>Sue Sheath confirmed attending – 20 June</b>	Deferred from the last meeting	Democratic Services
	Age UK Woodley	A report on the services provided by Age UK Woodley to be received at the next meeting – spoke to Ann Parr on 21 June made formal invitation and requested information regarding visit – 11.30am (before lunch or between 1.30-2.00pm) visit could last up to an hour – Ann Parr 0118 969 1471	A follow up visit to be arranged	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>28 September 2011</b>  <b>Agenda deadline: Friday 16 Sept 2011</b>	<b>Infection Control/ Cleaning Contracts Report</b>	To inform the Committee about current processes and practices on both the commissioning side and practical side following concerns raised by a Member of the Committee.	To receive information following concern raised by Member of Committee and to decide if further review is required.	Bev Searle, PCT/ Keith Eales /Nicola Wesson, RBH
	<b>Review RBH Maternity Unit Closures in 2011</b>	Following the visit by Committee Members in March 2011 which revealed the number of times the Unit had been forced to close during 2010, the Committee agreed to review the situation six months on.	Follow up of visit in March 2011.	Keith Eales /Nicola Wesson, RBH
	<b>Berkshire Healthcare Foundation Trust</b>	Update on current and planned developments within the Trust and changes in Community Services	Update on NHS Trust	Alex Gild, BHFT/ Mike Wooldridge
	<b>NHS Berkshire West Performance and Finance Update/ financial management at GP level</b>	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.  To include information on budget performance at practice level and future plans for GP Commissioning Consortia budget management.	To keep the Committee informed	Bev Searle/ Nigel Foster/ Dr Madgwick or Dr Perry
	<b>Update on progress to date with the GP Consortia</b>	To update the Committee on progress in this area in a more general sense.  Linked to above item.	To inform the Committee.	Dr Madgwick or Dr Perry, contact via Bev Searle or Nigel Foster, PCT

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	<b>Update on Public Health</b>	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
29 November 2011  Agenda deadline: Close of play Thursday 17 Nov 2011	Community Care Connect	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge
	Patient Advice Liaison Service (PALS) Annual Report 2010/11	Annual Report on the Services provided for monitoring by the Committee.	To monitor the work being carried out and pick up any areas of concern.	Jo Cozens, NHS Berkshire West
	Update on Public Health	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	LINK Steering Group Presentation	Annual Presentation by the LINK Steering Group to report on the work they have been doing and future plans.	To keep the Committee informed.	LINK Steering Group
	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	South Central Ambulance Service NHS Trust	The new Ambulance Quality Indicators (from April 1st) Although the A8 and A19 response times remain in place (although renamed) the B19 indicator has gone and we now have a set of outcome measures, eleven in total. Tel - 01869 365039/07920027762	To Update the HOSC	Duncan Burke, PA - Rachel Aindow - 01869 365036
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters
	Royal Berkshire Hospital	Chief Executive invited – confirmed attendance by letter on 23.06.11	As a follow up to his last visit	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
25 January 2012  Agenda deadline: Close of play Friday 13 Jan 2011	CQC Update	To update the Committee on progress being made.	6 monthly update requested by Committee	Sue Sheath
	NHS Berkshire West Annual Performance and Finance Update	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.	To keep the Committee informed	Bev Searle
	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

	CAMHS	This review will focus on the transition of patients from CAMHS to adult social services.	The review will be conducted in two parts, with the first part taking the form as a visit to the Berkshire Healthcare Trust in December to discuss this transition, with a focus on eating disorders.	Democratic Services
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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<p>28 March 2012</p> <p>Agenda deadline: Close of play Friday 16 March 2011</p>	<p>Review of RBH Maternity Unit One Year on</p>	<p>Following the visit by Committee Members in March 2011 which revealed a number of items the Committee wanted to review again, it was agreed they would look at these again in one year's time. These were – the move towards two 12 hour shifts on the Unit (if they had been agreed) and whether there had been any detrimental safety impacts on patients, the fact that one to one care was only achieved 97% of the time for mothers in established labour to see if this had improved, and to assess the new Early Labour Triage Telephone Service to see if it had led to any mothers giving birth prior to admission following advice to stay at home.</p>	<p>Follow up of visit in March 2011.</p>	<p>Keith Eales / Nicola Wesson, RBH</p>



	<b>Joint Strategic Needs Assessment Summary Report</b>	To receive the Annual Report findings.	Information provided each year on findings of the report.	Janet Maxwell, Director of Public Health, PCT
	<b>LiNK Update</b>	Standing Item	Update on progress	LiNK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

#### Items not scheduled but due to be considered during the 2011/12 Municipal Year:

- Quality Accounts of relevant NHS Trusts;
- Information about the Health and Wellbeing Board and other relevant changes emerging from new policies of the Coalition Government and Health White Papers;
- Healthwatch: briefing on the new body, its role and preparations for establishing locally;
- Community Care Connect: information about the new traded enterprise for Adult Social Care Services;
- Berkshire Healthcare Foundation Trust: changes in Community Services;
- Mental Health: Next Generation Care and 'No Health without Mental Health' Strategy;
- Consideration and response to any relevant consultations as they emerge.
- Changes to the Public Health system - Professor John Newton, Regional Director Public Health, NHS South Central.

## Member Visits

Suggested Place of Visit	Reason for Suggestion	Time of year proposed	Date Agreed for Visit	Lead Member (to report back to HOSC)
Age Concern Woodley	Review of Care for the Elderly/End of Life Care	Early in new Municipal Year.		
TBC	Eating Disorder treatment	TBC		
Maternity Unit Visit at Royal Berkshire Hospital	Maternity Unit visit carried out in March 2011 by Members of the Committee following a number of concerns. Presentation received, would like to return to follow up a number of points and have a tour of the ward if possible.	TBC		
Royal Berkshire Hospital?	Infection control/cleaning contracts concern raised by a Member of the Committee, following information by PCT/RBH at 27 Sept 2011 meeting, a visit to investigate further may be appropriate.	After 27 Sept 2011 meeting.		

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE  
TRACKING NOTE 2011/12**

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
1.	<b>MINUTE NO.72 - JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) SUMMARY –</b> Janet Maxwell, Director of Public Health, NHA Berkshire West, be invited back to the Committee to give an update on this area of work when appropriate.	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	Sept-Dec 2011	
2.	<b>MINUTE NO. 73 - PUBLIC HEALTH AND PREVENTION –</b> Janet Maxwell, Director of Public Health, NHA Berkshire West, be asked to give the Committee an update on the situation with Public Health in six to nine months time, as appropriate.	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	Sept – Dec 2011	
3.	<b>MINUTE NO. 76 - LINK UPDATE –</b> Tony Lloyd be asked to give the Committee an update on the Neurological Project at the 31 May 2011 meeting.	ELLA HUTCHINGS	23.03.11	31.05.11	COMPLETE
4.	<b>MINUTE NO. 77 - MEMBER REPORT ON VISIT TO THE MATERNITY UNIT AT THE ROYAL BERKSHIRE HOSPITAL</b> <ul style="list-style-type: none"> <li>• If the two 12 hour shifts within the Maternity Unit was agreed, the Committee would review the new shift working, one year on. Item to be added to the Committee work programme;</li> <li>• the Committee review the number of times the Maternity Unit had needed to close again in six months time. Item to be added to the Committee work programme;</li> <li>• one to one care for mothers in established labour - the</li> </ul>	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	Mar 2012  Sep 2011  Mar 2012	

	<p>Committee to review the matter again in one year's time. Item to be added to the Committee work programme;</p> <ul style="list-style-type: none"> <li>• Committee establish whether <b>the Maternity Unit's new Early Labour Triage Telephone Service</b> has led to any mothers giving birth prior to admission to the Unit as the service had only recently been introduced and it was only moving to 24 hour access in a few months time, the Committee would review the situation in one year's time. Item to be added to the Committee's work programme;</li> <li>• Members of the Committee receive a <b>short tour of the Maternity Wards during their next visit to the Maternity Unit</b>. Democratic Services discuss the matter with the Maternity Unit and if possible arrange a date for the visit;</li> <li>• the Committee <b>request that the Royal Berkshire Hospital review arrangements for women who give birth to known stillborn babies</b> to allow full separation from the normal labour ward and to give grieving patients the privacy they require; and</li> <li>• a copy of the <b>Members report be sent to the Royal Berkshire Hospital Maternity Unit</b>, with the Committee's thanks to the Unit's staff for their kind assistance during an informative and interesting visit.</li> </ul>			<p>Mar 2012</p> <p>To be confirmed</p>	
5.	<p><b>MINUTE NO. 11 – CARE QUALITY COMMISSION UPDATE</b> Deferred to the next meeting on 27 July 2011 and that Sue Sheath, Compliance Manager, CQC be invited to provide the update on the work of the CQC</p>	CHARLES YANKIAH	31.05.11	27.07.11	COMPLETE
6.	<p><b>MINUTE NO. 12 – LINK ANNUAL REPORT</b></p> <ul style="list-style-type: none"> <li>• A copy of the Community Engagement Survey 2010 be made available and circulated to the Committee</li> <li>• A financial assessment of the Wokingham LINK be submitted to the next meeting of the HOSC</li> </ul>	TONY LLOYD	31.05.11	27.07.11	

7.	<b>MINUTE NO.13 – LINK UPDATE</b> Responses to the LINK's Neurological Services report be circulated to the Committee.	<b>TONY LLOYD/ CHARLES YANKIAH</b>	<b>31.05.11</b>	<b>27.07.11</b>	<b>COMPLETE</b>
8.	<b>MINUTE NO. 15 – ROYAL BERKSHIRE HOSPITAL CLINIC WAITING TIMES</b> <ul style="list-style-type: none"> <li>The National Outpatient Survey Action Plan (NOSAP) be submitted to the Committee within 4/5 months</li> <li>The Steering Committee be invited to attend HOSC when the NOSAP is being presented</li> </ul>	<b>LISA GLYNN/ NICOLA WESSA</b>	<b>31.05.11</b>	<b>SEPT 2011</b>	
9.	<b>HEALTH CONSULTATIONS</b> a) <b>The Location of Inpatient Psychiatric Beds for the Population of East Berkshire</b> – Committee to be informed of the final decision being made in June b) <b>Children's Congenital Heart Services</b> – the Chairman collates the responses on behalf of HOSC and submits it by 1 July 2011 c) <b>Registration of Primary Medical Services Providers with the Care Quality Commission</b> - A consultation on a proposed change to the date of registration - Closing date: 29 July 2011 (Launched on 17 June 2011) d) <b>The Seasonal Influenza Immunisation Programme Consultation:</b> a review of the procurement of seasonal flu vaccine - Closing date: 17 August 2011 (Launched 25 May 2011)	<b>ELLA HUTCHINGS/ CHARLES YANKIAH</b>  <b>TIM HOLTON</b>  <b>ALL MEMBERS</b>  <b>ALL MEMBERS</b>	<b>23.03.11</b>  <b>31.05.11</b>  <b>07.07.11</b>  <b>31.05.11</b>	<b>JUNE 2011</b>  <b>1 JULY 2011</b>  <b>29.07.11</b>  <b>17.08.11</b>	<b>COMPLETE</b>
10.	<b>TRAINING</b> HOSC – 1 August 2011 6.30pm – 9.30pm, Civic Offices, Shute End Facilitators – Stephanie Snape and Frances Taylor	<b>ALL MEMBERS</b>	<b>01.08.11</b>	<b>01.08.11</b>	